

**COLLEGE INSTRUCTION COMMITTEE
MINUTES OF MARCH 26, 2001**

MEETING CALLED TO ORDER: The meeting was called to order at 2:15 p.m.

CHAIR: Beth Goehring was absent. Rick Ramos chaired the committee.

MEMBERS PRESENT James Duvall (Natural Sci.), Yvonne Brisard (CAH), Rick Ramos (BSSAT), Richard Stollings (Classified Senate)

GUESTS: Lillian Henderson, Linda Schweid

ABSENT: : Ed Greene (PE), Donna Floyd (Instr.Services, Articulation Officer), McKinley Williams (College Dean), Gayle Rodriguez (Scheduling Specialist)

APPROVAL OF AGENDA: The agenda was approved with Content Review Update and CIC Manual Review discussions tabled to next agenda.

APPROVAL OF MINUTES: The minutes were approved.

ANNOUNCEMENTS: There were no announcements.

ACTION ITEMS:

COURSE/CATALOG CHANGES

NURS 100 - Body Mechanics

CHANGE: Deleted form catalog.

ACTION: Approved

VARIABLE TOPICS COURSES

NURS 100 - Time Management and Communication

ACTION: Approved

NURS 100 - Body Mechanics for the Health Care Worker

ACTION: Approved

CORRECTIONS: Title was changed from Body Mechanics to Body Mechanics for the Health Care Worker on the form and course description.

NEW COURSE WITH /CERTIFICATE OF COMPLETION

NURS 208 - Acute Care Nursing Assistant

ACTION: Approved

CORRECTIONS: Remove CNA as a pre-requisite

CONTENT REVIEW

NURS 230 - Nursing Care of Women and Newborns.

ACTION: Approved

CORRECTIONS: Student Evaluation on Outline - Clinical Evaluations - Pass (only)

Advisory added: *This course is for a special category of student. For example: a 30 unit option LVN or an RN who came from another country only needing obstetrics nursing.*

NURS 240 - Nursing Care of Children

ACTION: Conditionally Approved

CORRECTIONS: Transfer information changed to No Transfer.

Course Expectations must match Proposal and Outline (30 min. lab)

Course Content has been corrected (% breakdown)

Student Evaluation has been corrected (% breakdown)

Student Evaluation on Outline - Clinical Evaluations - Pass (only)

Advisory added: *This course is for a special category of student. For example: a 30 unit option LVN or an RN who came from another country only needing pediatrics nursing.*

CHANGE TO MAJOR

OFFIS - Medical Transcription

CHANGE: Deletion

ACTION: Approved

OFFIS - Word Information Processing

CHANGE: Deletion

ACTION: Approved

**CONDITIONALLY APPROVED ITEMS THAT HAVE MET CONDITIONS
COURSE/CATALOG CHANGES**

NURS 205 - Drug Dosage Calculations for Nursing Students

NURS 210 - Fundamentals of Nursing

VARIABLE TOPICS COURSE

CUL 100 - Introduction to Cooking and Baking

CONDITIONALLY APPROVED ITEMS THAT HAVE NOT MET CONDITIONS

NEW COURSE/COURSE PROPOSALS

LIBST 875N - Computer-Assisted Library Skills Lab

ECHD 154 - Signing Exact English II

DISCUSSION ITEMS

Content Review Update - Tabled

Courses that need Content Review or Deletion from Catalog

ART 247 ART 248

AUSER 268 ENGIN 231

ENGIN 232 HIST 155

CIC Manual Review - Tabled

Accreditation Employee Survey- Handout included in packet for informational item only.

ADJOURNMENT The meeting was adjourned at 3:15 p.m.